AUTORITÉ DES MARCHÉS PUBLICS | TRANSPARENCE ÉQUITÉ SAINE CONCURRENCE

DECLARATION OF THE ENTITY RELATED TO THE ENTERPRISE

IMPORTANT: Each entity having a business relationship with the enterprise must complete its own form.

1. Information about the enterprise holding or applying for an authorization

Full name of the enterprise (in case of a sole proprietorship : first and last names of the person operating it)

AMP client number (if applicable)

Québec enterprise number (NEQ, if applicable)

2. Information about the entity making this declaration

Full name of the entity

Québec enterprise number (NEQ, if applicable)

Address

No.

Street

Suite

City

Province/State

Postal code

Country

Telephone

E-mail

Legal form

- ☐ Legal person
- ☐ Partnership
- ☐ Trust
- ☐ Other

3. Declaration of the entity

If the only relationship with the enterprise identified in section 1 is Lender, complete the following two fields and go directly to section 4:

Amount of the loan: Nature of the loan:

Otherwise, answer the following questions. (If the entity has received a pardon, still answer Yes.)

3.1 In the past five years, has the entity been found guilty of an offence listed in Schedule I of the *Act respecting contracting by public bodies* (ACPB)?

☐ Yes ☐ No

If you answered Yes, indicate the court file number:

3.2 In the past five years, has the entity been prosecuted for or found guilty of any other criminal or penal offence committed in the course of its business?

☐ Yes ☐ No

If you answered Yes, indicate the court file number:

3.3 In the past five years, has the entity been a shareholder or a partner of another enterprise, or has it, directly or indirectly had legal or *de facto* control over another enterprise?

☐ Yes ☐ No

If you answered Yes, in the past five years, has this enterprise been prosecuted or found guilty of an offence listed in Schedule I of the *Act respecting contracting by public bodies*?

☐ Yes ☐ No

If you answered Yes, indicate the name of this enterprise:

Name of the contact person (if known):

Telephone (if known):

3.4 Is there any other information that the AMP should know in order to evaluate the entity's integrity?

☐ Yes ☐ No

If you answered Yes, please provide details:

If you answered Yes to one or more of these questions, please fill out the form *Information on offences* (www.amp.quebec/form-information-offences).

Full name of the person representing the entity | Signature | Date (yyyy/mm/dd)

4. Collect and use of personal information

The personal information included in this application is collected on behalf of the AMP under the *Act respecting contracting by public bodies* (ACPB) and its regulations and is confidential under the *Act respecting access to documents held by public bodies and the protection of personal information* (chapter A-2.1).

The information collected is necessary for the application of the ACPB and its regulations. It will be used to carry out the verifications provided for in Chapter V.1 of the ACPB before granting the requested authorization and at any time during the validity of the authorization.

It is mandatory to fully complete the application and provide the requested information. If the application is incomplete or the signatory refuses to provide the requested information, the AMP may reject the application.

Within the AMP, only authorized staff members may access the personal information in the performance of their duties. The person to whom personal information held by the AMP relates may access the information and have it corrected in accordance with the *Act respecting access to documents held by public bodies and the protection of personal information*.

5. Signature of the person representing the entity

- I declare having read and understood the questions and statements in this form and that all information set out in this form is true and complete.
- I authorize the AMP to transmit the information obtained to its partners so that they can carry out the necessary verifications to enable the AMP to examine the integrity of the enterprise concerned by this declaration, all in application of the ACPB.
- For the purposes of this declaration, I consent to the AMP sharing the results of its verifications or those of its partners with the enterprise or its respondent, including any information concerning the individual or the enterprise concerned by this declaration that affects the integrity of the enterprise.
- I understand that under sections 27.5 and 27.13 of the ACPB, anyone who helps a person to make a false or misleading statement to the AMP so that the enterprise may obtain, renew or keep an authorization is guilty of an offence and liable to a fine.

⚠ Before signing, please check the information entered so far, as you will not be able to change it afterwards.

Full name of the person representing the entity	Signature	Date (yyyy/mm/dd)

6. Additional consent (foreign entity)

In the case of an entity that is not constituted under the laws of Québec and does not have its head office or an establishment in Québec where it primarily conducts its activities, the following consent is required:

- I agree that the AMP and its partners communicate outside Québec the information provided herein to any local police force or local source of information as well as to the local fiscal authorities mentioned in section 5 of the *Regulation respecting certain conditions governing the application of Chapter V.1 of the Act respecting contracting by public bodies with respect to the integrity of enterprises*, and that they receive all information necessary for the audits. The location of the entity and the persons concerned is the Canadian province or territory or other jurisdiction where the entity primarily conducts its activities or, in the case of a natural person, where he or she is domiciled.

Full name of the person representing the entity	Signature	Date (yyyy/mm/dd)

For any question: 1 888 335-5550